

# **FY25 COLLECTION DEVELOPMENT POLICY**

**Forest Hill Community High School**

## **FY25 Collection Development Policy**

*Hannah Budd*

Educational Media Specialist

**Signature Page**

**Forest Hill Community High School**

FY25 Collection Development Policy

Date Drafted: May 10, 2024

Date Approved by Administration: May 10, 2024

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Media Specialist Signature:  \_\_\_\_\_

Principal Name: \_\_\_\_\_ Michael Aronson \_\_\_\_\_

Principal Signature:  \_\_\_\_\_

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## **Purpose of Collection Development Policy**

SDPBC Policy 8.12 (6.a) stipulates: "Each school shall, in conjunction with the "Library Bill of Rights"

(<http://www.ala.org/advocacy/sites/ala.org.advocacy/files/content/intfreedom/librarybill/lbor.pdf>) of the American Library Association (ALA) and District policy, establish procedures for the evaluation, selection, management, and disposal of library media materials in conformance with this policy and Policy 8.1205 and shall record such in the school's collection development policy."

## **Background Statement & School Community**

The users of Forest Hill High School Library Media Center come from grades nine through twelve, in addition to the faculty, staff, and parents of that community of users.

According to SIS

([https://sis.palmbeachschools.org/focus/Modules.php?force\\_package=SIS&modname=Reports/DistrictReports.php#!run/86](https://sis.palmbeachschools.org/focus/Modules.php?force_package=SIS&modname=Reports/DistrictReports.php#!run/86)), Forest Hill High School has a population of 2389 students and serves a culturally and ethnically diverse student population representing different economic backgrounds, which include:

- 75% Hispanic
- 11% Black
- 12% White
- 2% Other
- 81% on free/reduced lunch

In addition, the Forest Hill High School Library Media Center supports the unique curricular needs of the academic departments and all academies (Army JROTC; Criminal Justice; Culinary Arts; Engineering; Environmental Science; Hospitality, Tourism & Resort Management; Information Technology (Academy of Digital Design); Medical Academy; International Baccalaureate Middle Years Program; International Baccalaureate Diploma Program; and International Baccalaureate Career-related Certificate), as well as the ESOL and ESE departments.

## **Mission Statement**

Forest Hill High School's vision is to "close the gap between school and real-world with clearly defined academic programs that cultivate a multi-literacy focus inclusive of International Baccalaureate, diverse language, and international studies." In order to accomplish this, stakeholders are "dedicated to building an academic climate centered around heightened literacy, numeracy and inquiry in an environment of collegiality that promotes school-wide pride, internationalism, and service for all."

## **Media Center Mission Statement**

The mission of the Forest Hill High School Media Center is to be a resource for research, technology, learning, and collaboration that supports the goals and objectives of the entire school. It works to help all patrons become effective information seekers. The Media Center works to promote a love of reading and learning within the community.

## **Responsibility for Collection Management & Development**

The acquisition and maintenance of the Library Media Center materials collection is a primary function of the library media staff. Collection development and management refers to the process of building and maintaining the library's entire materials collection, in print, non--print, audio -visual, and electronic formats so that they are available to every student at the time of need to support and enrich the student's educational experience. The collection development process includes the formulation of policy and procedures, budget allocations, needs assessments, selection, collection maintenance and evaluation, and resource sharing.

The primary goal of the Media Center's collection development efforts is to build a current collection that supports the needs of the curriculum and the school community and maintains the recommended boundaries for:

- size of collection
- average age of collection
- access to the collection

This goal supports the information needs of students as defined by the mission and goals of the:

- School District of Palm Beach County;
- ALA/AASL Standards for the 21st Century Learner;
- Partnership for 21st Century Skills;

- Common Core Standards;
- International Society for Technology in Education (ISTE) National Education Technology Standards (NETS).

## **Library Program**

Foremost among national standards for school library media center programs is the need to work collaboratively with teachers to develop meaningful information literacy lesson plans that integrate into classroom learning. At Forest Hill High School, the library media specialist collaborates with teachers from all disciplines to increase student achievement by supplementing existing curriculum in accordance with course standards.

The library is open throughout each day that students are in attendance to ensure equitable access for all students to library media resources, except for when it is closed by administration for testing or another event. The school administration and faculty are aware that recent research documents improvement in student learning gains when the library media center is available to the student at the point of need. At Forest Hill High School, the library media center schedule provides unlimited access Monday through Friday from 8:00 a.m.–3:30 p.m., except for under the following circumstances:

- Closed by administration for testing.
- Closed by administration for a meeting or event.
- Closed by the Library Media Specialist if there is a need for uninterrupted instruction during a class or event.

Additionally, the following procedures for the Media Center have been set in place to better serve the students and staff at Forest Hill High School:

- All students must scan their ID upon entering the Media Center.
- Teachers may only send 3 students at a time from their classroom to the Media Center without the accompaniment of the teacher; unless special arrangements have been made with the library media specialist.
- All students must have an appropriate pass from the teacher of the class they are currently in, and must have library specific work to do.
- Class use of the computers is scheduled through the library media specialist in person or via e-mail. Teachers reserving the Media Center share the library and computers with students who are there with passes from their teachers.
- There is a limit on the number of classes that can reserve the Media Center at the same time. The Media Specialist is in the best position to determine the availability and capacity of

the Media Center, and, as such, has the final say on all Media Center bookings.

- If a student or a class behave in a way that breaks the expectations of the library, the library media specialist will send those students or that class back to their classroom. The students in the library media center are a reflection of the library media specialist; therefore, inappropriate behavior that is disruptive to the academic atmosphere of the library will not be tolerated.

The Library Media Center recognizes its responsibility to respond to the reading, research, and technology education needs of the student body and faculty in an age of information abundance. The electronic catalog of resources for the school and the district is maintained by the Department of K--12 Instructional Materials and Library Media Services and is available at all times to students, faculty and parents.

The library is open every day that students and/or faculty are in attendance, unless administration has closed it due to testing or another meeting or event. The number of days the library is closed are tracked and reported on the End of Year Statistical Report. Summer hours are not provided. Research and reference materials are available at all times through the district and school-wide electronic subscription databases. Interlibrary loan is available.

The Library Media Center of Forest Hill High School provides ongoing services that transcend the tenure of any single individual. To this end, the administrators, teachers, students, and School Advisory Committee have the right to read this document and observe the library media center at any time.

## **Goals and Objectives**

- Weed and build collection more suitable to the population of Forest Hill High School.
- Collaborate with teachers to provide instruction for utilizing information literacy and technology standards at the district, state, and national level.
- Provide access to a diverse collection of print, non-print, and electronic materials to all patrons.
- Ensure the privacy and intellectual freedom of staff and students is upheld.
- Create a professional atmosphere to better serve the library users and support learning and education.
- Market the library through school-wide events such as: Book Fairs, April is for Authors, Banned Books Week, Battle of the Books, etc.

# Budget and Funding

The Library Media Center is given a school-based operating budget at the beginning of every school year. The budget for the 2023 - 2024 school year is expected to be similar to the 2022-2023.

## 2023-2024 (FY24) projected budget amounts

<i>School Based Operating Budget</i>	<i>FY23 Budget</i>	<i>FY24 Projected Budget</i>
<i>Account 55110 - Media Supplies</i>	\$1,068.00	\$1,068.00
<i>Account 553420 - Media Subscriptions</i>	\$1,068.00	\$1,068.00
<i>Account 561100 - Media Books</i>	\$3,915.00	\$3,915.00
<b>Fundraising/ Grants</b>	<b>Budget Amount</b>	
<i>Media Center Internal Account number (get this from your bookkeeper)</i>	\$0	\$0
<b>State Media Allocation</b>	<b>Budget Amount</b>	
<i>Account 556110 (program 3070) - Media Books</i>	\$3,389.00	\$3,389.00

## Purchasing Plan 2023-2024

<b>Approximate Purchasing Plan</b>	
<b>Purpose</b>	<b>Amount</b>
Books	\$5,500
Supplies	\$1,000
Subscriptions	\$1,000
Databases	\$1,560
<b>Total:</b>	<b>\$9,060</b>



## **Scope of the Collection**

The collection development is focused on the curriculum of Forest Hill High School, which follows the guidelines of the School District of Palm Beach County, which in turn are governed by the Department of Education of the State of Florida. According to best practices for school libraries in the United States, the print and non--print collection at Forest Hill High School is arranged by the Dewey Decimal Classification System. Additional resources are provided by district- wide and Forest Hill Library Media Center subscriptions to electronic information databases. The library media collection includes all the resources available in the school library media center along with all those that students, faculty and administrators can access through interlibrary loan.

- The average age of the collection is 2009.
- The collection size is 12,660 holdings.

## **Collection Development**

This collection development policy is a statement of the principles and guidelines used by the Forest Hill High School Media Center in the selection, acquisition, evaluation, and maintenance of library media center materials. It will be used both in providing consistency among those responsible for developing the collection and in communicating the library media center's policies to faculty, students, and staff and other interested stockholders of the school community. It is understood that this document is fluid and changes in the curriculum, demographics, information needs, or programs of the school will mandate updates to the collection and its governing policies.

## **Selection and Evaluation Criteria**

Materials considered for purchase are selected on the basis of the criteria established in SDPBC 8.21 (6.d). All materials selected for the Library Media Center undergo a thorough evaluation by the certified Media Specialist using review websites, such as School Library Journal, and then placed on the stakeholder website for community review.

## District-Wide Procedures for Selecting and Developing Library Collections

### Who Makes the Selection

1. Each book made available to students through this School District's library media centers must be selected by a school district employee who holds a valid educational media specialist certificate, regardless of whether the book is purchased, donated, or otherwise made available to students.
2. In HereFurther, employees holding a valid educational media specialist certificate must also have completed the required Florida Department of Education training once it is available and by law must be developed by January 1, 2023.
3. In addition, the person selecting the books is employed at that school location or if a qualified person is not employed at the school, by another District employee with these qualifications.
4. For resources needing additional review by District Library Media Services, school-based certified library media specialists or principal designee will use PBSD 2671 to solicit additional input.
5. Consultation with stakeholders is required which is accomplished by the following:
  - a. Any community stakeholders may provide consultation on selections via the list of LMS Selections for the current school year at Active Book Orders.
  - b. On the date of the requested purchase or acceptance of library media center materials, the District will provide an email or text notice to current members of the Board's Academic Advisory Committee (Policy 1.097) that there are new materials under consideration, the link to find the list of materials, and the deadline(s) for submitting questions or comments.
  - c. Stakeholders with questions or concerns are directed to the following email address: [librarymediaservices@palmbeachschools.org](mailto:librarymediaservices@palmbeachschools.org), for sending their feedback to be reviewed by the District Library Media Services for consideration.
  - d. Selections may be purchased or accepted 72 hours after posting for book fair materials and two weeks after posting for all other purchases or donations.

### Criteria for Selection

1. **All book selections** must meet these criteria:
  - a. Free of pornography and material prohibited under Florida Statute 847.012 [harmful to minors].
  - b. Suited to student needs and their ability to comprehend the material presented.
  - c. The content is to be appropriate for the grade level and age group for which the materials are used or made available. The District shall rely on any State Board of Education Rules, if they exist, to determine what is age appropriate.
2. In developing library media center collections consultation of reputable, professionally recognized reviewing periodicals is required, if available, after a documented diligent search.
3. These periodicals are print or non-print media including video footage that have been favorably reviewed by two or more professional sources, if available, after a documented diligent search, such as a School Library Journal, Horn Book, Booklist, Association for Library

Service to Children, Kirkus, Young Adult Library Services Association, and/or Children's Catalog.

4. Library media center collections will be based on reader interest, support of state academic standards and aligned curriculum, and the academic needs of students and faculty.

5. Subject to the required statutory criteria stated above, additional selection criteria apply:

- a. A choice of materials that support the instructional program and promote reading shall be available to students and professional staff to allow for varying achievement levels, interests, and teaching/learning styles. Each school shall, in conjunction with the "Library Bill of Rights" (<https://www.ala.org/advocacy/intfreedom/librarybill>) of the American Library Association ("ALA"), State Statute, and District policy, establish procedures for the evaluation, selection, management, and disposal of library media materials in conformance with this policy and Policy 8.1205 and shall record such in the school's collection development plan.
- b. The "Library Bill of Rights" referenced herein is to be used as a suggested guideline. To the extent that there are inconsistencies between the guidelines in the "Library Bill of Rights" and State Statute, or District policy, State Statute and District policy shall take precedence and shall govern the selection, retention and disposition criteria of library media materials for library media centers and classrooms.
- c. Selection of materials shall also be consistent with the provisions in the School Board's collective bargaining agreement with CTA relating to academic freedom and responsibilities--Article II, Section K--to the extent those provisions are applicable.
- d. Moreover, consistent with Fla. Stat. § 1006.28 (2) (a) 2, library media materials must be suited to student needs and their ability to comprehend the material presented.
- e. Any library media material containing pornography or otherwise prohibited by Fla Stat. § 847.012 as harmful to minors may not be used or made available within any public school.
- f. The materials selected for schools are intended to support instruction, promote reading, further the pursuit of knowledge through research and exploration, and provide information literacy experiences of educational significance for class groups, individual students, teachers and administrators. Within budgetary constraints, the intent is to provide an adequate number and range of library media materials and resources in a variety of formats that are appropriate, timely, and essential to the attainment of specified educational objectives subject to District policy. Library media materials are to represent the diverse cultures, ethnic groups, languages and religious beliefs of the community and that are free of bias, stereotypes, distortions, and prejudices.
- g. Within budgetary constraints, collections shall contain a comprehensive collection of materials and equipment, in a variety of media formats that are accessible to students during the school day, to:
  - i. Promote the development of lifelong reading habits and information literacy skills in students;
  - ii. Provide a broad background of information resources in areas of knowledge;
  - iii. Support the general educational goals of the District and the objectives of specific courses, including materials that represent diverse points of view in order that young citizens may develop, under guidance, the practice of critical

- analysis of media and intellectual integrity in forming judgments;
- iv. Meet the personal needs and interests of students, including materials that: nurture the development of recreational reading/listening/ viewing, cultural appreciation, and aesthetic values; represent the many religious, racial, ethnic, linguistic, and cultural groups in our society and reflect their contributions to the heritage and culture of our civilization; foster respect for the diverse roles available to women and men in today's society; and provide access to materials in heritage language as stipulated by the META agreement.
  - v. Support the professional needs of teachers and administrators; and
  - vi. Introduce new instructional technologies into the learning environment.
- h. Other criteria to consider in the selection process include:
- i. EDUCATIONAL SIGNIFICANCE. -- Material is valuable to an individual course of study or to the library media collection; the degree to which the material would be supplemented and explained by mature classroom instruction.
  - ii. APPROPRIATENESS. -- Material is geared to the age, maturity, diverse interests, and learning levels of students for whom it is intended. Reading levels and Lexiles are considered to provide a range of material that challenges the student and guides their selection process.
  - iii. ACCURACY. -- Nonfiction information is correct, recent, and objective.
  - iv. LITERARY MERIT. -- Fiction that has a noteworthy plot, setting, characterization, style and theme.
  - v. SCOPE. -- Content is covered adequately to achieve its intended purpose.
  - vi. AUTHORITY. -- The author, editor, or producer has a superior reputation for producing materials of this nature.
  - vii. SPECIAL FEATURES. -- The item has maps, charts, graphs, glossaries, and/or other learning aids that support the content, are unique or are valuable.
  - viii. TRANSLATION INTEGRITY. -- Material translated from one language to another maintains the stylistic characteristics of the original.
  - ix. ARRANGEMENT. -- Concepts are presented in a logical sequence and in a way that assures learning.
  - ix. TREATMENT. -- Typeset, visuals, style, and/or medium captures and holds the student's attention.
  - x. TECHNICAL QUALITY. -- Sound is clear and audible; visuals project clearly.
  - xi. AESTHETIC QUALITY. -- Material is superior to similar items in attractiveness and presentation of content.
  - xii. POTENTIAL DEMAND. -- Item has particular timeliness or popular appeal.
  - xiv. DURABILITY. -- Material has the potential for frequent use or is of a nature that it will be considered consumable.
  - xv. COPYRIGHT. -- Library media materials used in a school shall be procured and used in accordance with federal, state and District copyright laws, rules, and policies as referenced in School Board Policy 8.121.
  - xvi. GRAPHIC NOVELS AND PERIODICALS. -- In addition to the above criteria, all pictures are to be reviewed for appropriateness prior to placing the graphic novel or periodicals into circulation.

### **Removal of Materials**

1. Library Media Materials are subject to regular removal or discontinuance of books

based on, at a minimum, physical condition, rate of recent circulation, alignment to state academic standards and relevance to curriculum, out-of-date content, and required removal pursuant to School Board Policy 8.1205 Objection Procedures for Library Media Materials.

2. In addition to regular review, removal, or discontinuance by a school library media specialist, the Superintendent or designee, even without an Objection or challenge, has the authority to remove library media materials based on statutory considerations. The basis for the removal shall be documented.

3. The District will restrict access to school library media and reading list materials from students in grade Kindergarten through Grade Three if such materials instruct on sexual orientation or gender identity because HB 1557 (2022) prohibits such instruction.

### **Oversight for Compliance**

1. School principals are responsible for overseeing compliance with school district procedures for selecting school library media center materials at the school to which they are assigned.





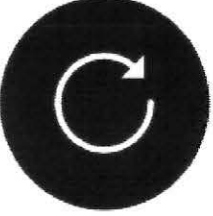
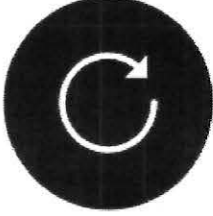


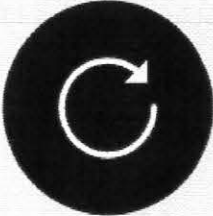

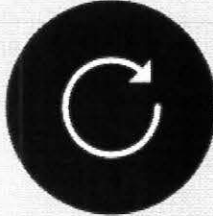
2. Support toward compliance is available when the assigned school library media specialist(s) attend professional development/training hosted by the District Library Media Services.

3. Annually, the District requires using the selection criteria and the removal criteria referenced in these procedures to have library media specialists evaluate their collection in order to write a School Collection Development Plan to enhance their individual library programs that align to the District required components. They will share that plan with both their principal and District Library Media Services. Once the plan is approved, the school will post the school's plan on the school website. District Library Media Services will offer annual training on this process.

4. The School Collection Development Plan will include: School Mission Statement, Library Mission Statement, Purpose of the Collection Development Plan, School Community Description, Description of Your Library Program, Budget and Funding, Scope of Collection, Collection Development, Gifts and Donations, Collection Maintenance, Challenged Materials, and Goals and Objectives.

## Collection Analysis

The collection is developed for and influenced by students, their interests, academic needs and alignment to the curriculum. The data below is a snapshot of the collection based on a Titlewise Analysis.

			
<b>12660</b> Items in the Collection	<b>6.4</b> Items per Student	<b>35%</b> Fiction Titles in the Collection	<b>41%</b> Percent of nonfiction in the collection
Library media resources are curated to include both recently published works and classics that both rightfully impact the average age of the collection.			
	<b>2009</b> Average Age of the Collection	<b>40%</b> Aged Titles	<b>19%</b> Newer than 5 Years
Library media resources should be representative of the school.		Skills for Lifelong Learning (SLL) library media resources can contribute to character development.	
			
<b>39%</b> Representative Titles in Collection	<b>2010</b> Representative Titles Average Age	<b>27%</b> SLL Titles in Collection	<b>2013</b> SLL Titles Average Age

## Collection Analysis By Category

The information collected in this section provides a detailed look at the current library collection by classification and genre. The information was gathered from Follett Destiny, the library management system, and Titlewave, the vendor's ordering and analysis tool.

Section	# of Titles	Average Age (year)
Computer Science, Information & General Works	97	2009
Philosophy & Psychology	81	2009
Religion	90	2008
Social Sciences	793	2007
Language	147	2002
Science	274	2010
Technology	283	2009
Arts & Recreation	1,476	2009
Literature	772	2002
History & Geography	1,220	2003
Biography	657	2007
General Fiction	4,487	2013
Career	799	2007
Professional	824	2006

## Gifts and Donations

Any books gifted or donated to the school must meet the same selection criteria as all other materials. No materials will be added to the collection if they are out-of-date or age-inappropriate material simply because they were donated. All gifts and donations must follow the same processes as new book orders.

Gifts to the library media center are encouraged. However, the Library Media Specialist reserves the right to add such items to the school's library or classroom collections only it has been

determined that they meet the SDPBC 8.12 selection policy. Such materials will meet the same criteria as resources, which are purchased. Gifts that are not deemed appropriate for the school collection may be disposed of at the discretion of the Library Media Specialist.

A librarian, regardless of education and training, is not considered by the Internal Revenue Service (IRS) to be qualified to place a value on gift books and other used materials unless the librarian is a certified appraiser of such materials. In acknowledging gifts, the library may write a letter indicating how many of what kind of material has been given but the library cannot say how much such materials might be worth. Furthermore, material is considered used unless the library buys it directly, even if the donor has not read the book; if they own it, or just bought it, and then gave it to the library, it is considered used and should not be referenced in the letter as "new".

## **Collection Maintenance, Weeding, and Acquisitions**

Weeding of materials and resources is essential for the maintenance of a healthy reading, research and reference library media collection. Weeding is a form of quality control of the collection in which outdated, inaccurate and worn out materials and equipment are discarded from the electronic catalog and physically removed from the collection.

The Library Media Specialist is responsible for the ongoing maintenance of a quality collection which includes procurement of new materials and discard of ineffective items. Teachers and administration assist in the re-evaluation and systematic deleting of materials and equipment to ensure that the collection remains responsive to user needs, changing curriculum and advancing technology. In coordinating this process, the library media specialist will follow objective criteria for removing materials and equipment from the media center, which include obsolescence, physical age and condition, and general inapplicability for continued inclusion in the existing collection.

While the school library Media Center at Forest Hill High School works to eliminate barriers that inhibit students from accessing and using reading materials and technology, the responsibilities of students, parents and teachers for lost or damaged Instructional Materials is outlined in SDPBC Policy 8.1225. Students, parents and teachers are held accountable for lost or damaged material.

Per Florida Statute governing Instructional Materials, instructional material stored in the library media center must be inventoried annually. To facilitate the circulation and inventory process, Destiny Library Manager software has been made available to all schools.

Forest Hill High School inventories the full collection each year.

Processing specifications for media items, including books, are maintained centrally by the Department of Instructional Materials and Library Media Services. The specifications are



followed by vendors, by Library Media Services, and by individuals at schools who process materials. Items are either purchased with processing completed or are sent to the central processing center at Library Media Services.

Destiny Library Manager Software can generate numerous reports on circulation and average age of collection. These reports can be one indicator of the success of a library media program. Select reports therefore are posted on the district’s web page under Library Media Services.

<b>School Year</b>	<b>Strategic Focus</b>
<b>2023-2024</b>	<b>Selection Priorities</b> <ul style="list-style-type: none"> <li>● High Interest YA Fiction</li> <li>● Nonfiction</li> <li>● Spanish Fiction</li> </ul>
	<b>Inventory/ Weeding Priorities</b> <ul style="list-style-type: none"> <li>● Forest Hill High School inventories the full collection each year.</li> <li>● Weeding - aged titles from nonfiction</li> </ul>
<b>2024-2025</b>	<b>Selection Priorities</b> <ul style="list-style-type: none"> <li>● High Interest YA Fiction</li> <li>● Nonfiction</li> <li>● eBooks</li> </ul>
	<b>Inventory/ Weeding Priorities</b> <ul style="list-style-type: none"> <li>● Forest Hill High School inventories the full collection each year.</li> <li>● Weeding - aged titles from fiction</li> </ul>
<b>2025-2026</b>	<b>Selection Priorities</b> <ul style="list-style-type: none"> <li>● High Interest YA Fiction</li> <li>● Nonfiction</li> <li>● College/Career</li> </ul>
	<b>Inventory/ Weeding Priorities</b> <ul style="list-style-type: none"> <li>● Forest Hill High School inventories the full collection each year.</li> <li>● Weeding - aged titles full library</li> </ul>

## Reconsideration of Materials

In the event of a challenge by a citizen of Palm Beach County, personnel at Forest Hill Community High School will follow SDPBC Policy 8.1205 – Challenge Procedures for Instructional Materials. The Media Specialist will contact Library Media Services immediately when a challenge occurs.

## Appendices

### A: Library Bill of Rights

"Library Bill of Rights", American Library Association, June 30, 2006.

[Link](#) (Accessed March 20, 2024)

Document ID: 669fd6a3-8939-3e54-7577-996a0a3f8952

### B: Intellectual Freedom Statement

"The Freedom to Read Statement", American Library Association, July 26, 2006.

[Link](#) (Accessed March 20, 2024)

Document ID: aaac95d4-2988-0024-6573-10a5ce6b21b2

### C: Policy 8.12 - Selection of Library Media Center Materials, Classroom Library Materials, and Reading List Materials

School Board of Palm Beach County (November 14, 2023). Selection of Library Media Center Materials and Reading List Materials.

[Link](#) (Accessed March 20, 2024)

### D: Policy 8.1205 - Objection Procedures for Specific Library Media Center, Classroom Library, Reading List, Supplemental or Instructional Materials That Have Not Gone Through the Board Adoption Process

School Board of Palm Beach County (November 14, 2023). Objection Procedures for Specific Library Media Center, Classroom Library, Reading List, Supplemental or Instructional Materials That Have Not Gone Through the Board Adoption Process.

[Link](#) (Accessed March 20, 2024)

### E: Specific Material Objection Form

School Board of Palm Beach County (November 14, 2023). Specific Material Objection Form.

[Link](#) (Accessed March 20, 2024)